

## Record of officer decision

<b>Decision title:</b>	<b>Renew Elgar House lease for Covid-19 Recovery</b>
<b>Date of decision:</b>	25 <sup>th</sup> January 2022
<b>Decision maker:</b>	Acting Head of Property
<b>Authority for delegated decision:</b>	The Economy and Place Scheme of Delegation dated 23/12/2019 updated 23/12/2021 (line 54) gives the Acting Head of Property the authority to take the decision
<b>Ward:</b>	All Wards
<b>Consultation:</b>	Acting Head of Property Herefordshire Council Wye Valley Trust (WVT)
<b>Decision made:</b>	Renew Elgar House lease for Covid-19 Recovery
<b>Reasons for decision:</b>	<ul style="list-style-type: none"> <li>• Lease to be renewed until 31.03.2023 with rolling break after 6 months.</li> <li>• All costs relating to the lease and the building will be recouped from WVT who will be occupying the building under Licence, to enable them to continue delivery of the Covid-19 vaccination programme.</li> <li>• Elgar House suits WVT in terms of location and amenity and the Council is supporting them in the government's roll-out of the vaccination programme by enabling them to continue to deliver the programme from this site.</li> </ul>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<ul style="list-style-type: none"> <li>• A coterminous licence is to be granted by the Council to WVT to ensure all expenditures are recovered and there is no financial cost to the council.</li> </ul>
<b>Details of any alternative options considered and rejected:</b>	No suitable alternatives were proposed
<b>Details of any declarations of interest made:</b>	None

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Acting Head of Property